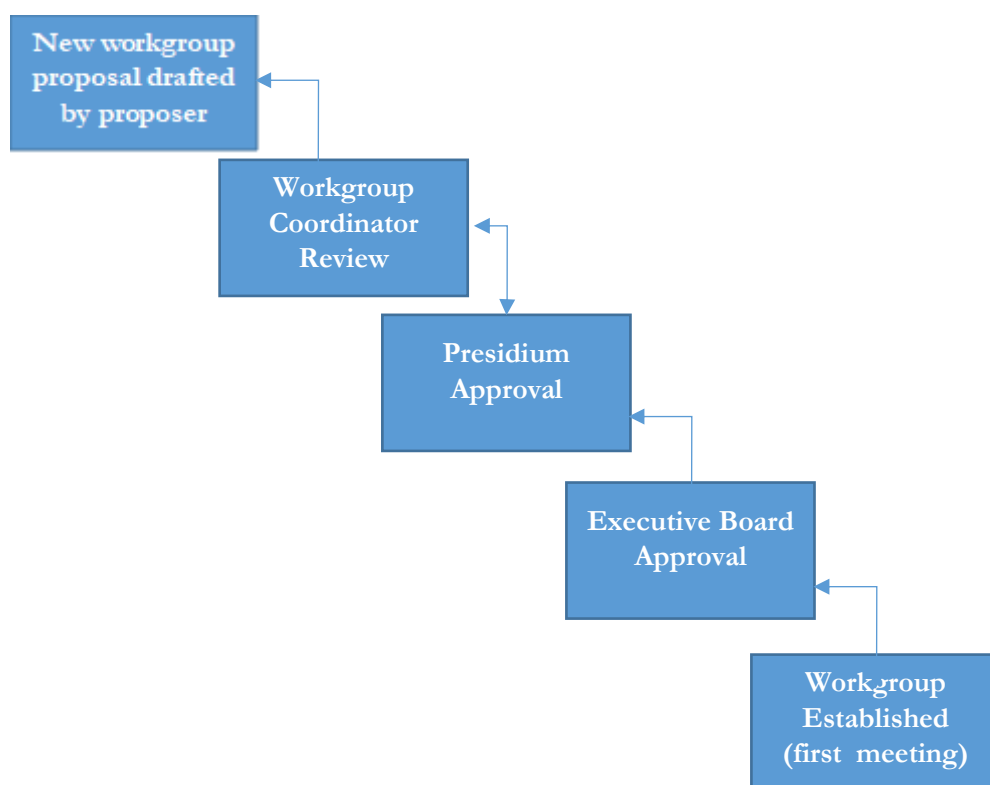




## Guidelines and Approval Process for the Establishment of New Working Groups

- Working Groups for inter sectional or sectional worldwide problems are established by the Executive Board to develop activities in areas not covered by the Technical Sections, including emerging areas, education, training and other horizontal field areas.
- Initiatives for working groups may come from any individual or group of CIGR members and new working groups will be initiated in cooperation with the CIGR Working Group coordinator.
- The Working Group Coordinator, as well as the Presidium, shall propose to the Executive Board the creation, change or dissolution of the Working Groups.
- The Working Groups are not funded by CIGR but the General Secretariat can support specific administrative or publication expenses according to decisions by the Executive Board.
- Participation of representatives of CIGR in Working Groups organized by or in cooperation with other organizations must be approved by the Presidium.
- The results/reports of the activities carried out and published by the Working Group will be distributed by the CIGR General Secretariat.





## Submission Form for Drafting a New Working Group

### Work Group Organization:

Chair:

Vice chair:

Secretary:

Members:

**Objectives:** (goal-oriented and measurable objectives for advancing a specific scientific area)

**Scope:** (overview/boundaries of addressed scientific areas and application domains)

**Mission:** (provide clear understanding of the relevance of the work group)

**Tasks/work plan:** (framework for planned activities like workshops, seminars, website, internal group meetings, etc.)

**Expected outcome:** (planned outcomes from group activities, dissemination, increase awareness of work group and CIGR in general, etc.)

**Website:** (Name of work group website-CIGR will provide space as a third level domain)